

## **Office of Concern Food Pantry at St. Cecilia – Board of Directors**

October 2022

The Office of Concern Food Pantry has an active, hands-on Board of Directors. Board members are at the facility each week participating in the activities that enable the Food Pantry to function. They can be found interacting with clients; unloading delivery trucks; packing bags with food to be distribute to clients; picking up and sorting food from donating individuals and organizations; purchasing and picking up food from supermarkets and farmer’s markets; soliciting donations and writing grants; maintaining databases; or filling out and organizing the many reports that are required by the State and Federal Government.

### **Donald Wuertz, CPA, Executive Director**

Mr. Wuertz is a retired Chief Financial Officer, with over 45 years of accounting, management and financial services. He is a trustee of St. Therese Parish. He oversees and manages the overall operations, including financial reports, grant writing and the Diaper Program.

### **Pam Geisenheimer, Director of Client Services**

Mrs. Geisenheimer is a former investment banker, elementary school teacher and tutor. She has served as a trustee on the Demarest Board of Education and Vice President of the Parent Teacher Organization. Pam supervises all volunteers in direct contact with our clients, coordinates the distribution of food to our clients, and oversees the registration procedures and record keeping to ensure that all people applying to receive food are eligible in accordance with our guidelines.

### **Frank Conover, Treasurer**

Mr. Conover is a retired banker with over 42 years of experience in the banking and financial services industry. Mr. Conover manages our financial affairs; including reconciling bank statements, managing cash flow, and establishing budgets. He also files all the necessary forms and reports required by the Community Food Bank, the State of New Jersey and the Federal Government.

### **Christopher Connolly, Esq.**

Mr. Connolly, a retired attorney who advises on compliance issues and manages outside inventory and activities.

### **Thomas L. DeAngelis, MBA, Management Information Systems**

Mr. DeAngelis is a retired software engineering manager with over 30 years experience designing and implementing computer systems in the corporate financial arena. He currently consults on our automated financial record keeping operations and database administration, while also assisting in general warehouse and office support functions.

**Fred Emmer**

Mr. Emmer is a retired Professional Engineer from the electric power industry. He currently handles our automated financial record keeping operations and database administration, performs weekly duties in the warehouse and leads the Office of Concern Vehicle Maintenance Committee.

**Suzan Gordon**

Ms. Gordon, retired special needs educator, and currently an adjunct professor of William Paterson University, has volunteered for many years at the food distribution window handing the clientele the fresh individually selected items. She has gained an insight into what makes our customers happy while keeping within our limitations.

**Cindy Moyer, MS**

Ms. Moyer, a current part time employee of The Container Store and a former employee at AT&T, has spent several years volunteering in various aspects of the food pantry.

**Karl M. Soehnlein, Ph.D.**

Dr. Soehnlein, a retired educational administrator and NYNEX (Verizon) director, maintains and updates Facebook, Instagram and the Office of Concern website; and, coordinates all online donations through PayPal and Facebook. He also manages warehouse inventory and warehouse activities.

**Rev. Herman Kinzler, O. Carm. Pastor, St. Cecilia Church**

Fr. Kinzler leases to us our office and warehouse. He has been a helpful, encouraging presence, often taking a hand in everything from unloading trucks to offering advice and counsel.

Revised: 1-8-23